

**SANTEE SCHOOL DISTRICT  
REGULAR MEETING  
OF THE BOARD OF EDUCATION**

September 15, 2015  
**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

1. Call to Order and Welcome  
President Burns called the meeting to order at 7:00 p.m.  
Members present:  
Dustin Burns, President  
Barbara Ryan, Vice President  
Elana Levens-Craig, Clerk  
Dianne El-Hajj, Member  
Ken Fox, Member  
Administration present:  
Dr. Cathy A. Pierce, Superintendent  
Karl Christensen, Assistant Superintendent, Business Services  
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services  
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services  
Lisa Arreola, Executive Assistant and Recording Secretary
2. President Burns invited the audience to recite the District Mission and then invited Bonner Montler, Assessment & English Language Coordinator, to lead the members, staff, and audience in the Pledge of Allegiance.
3. Approval of Agenda  
It was moved and seconded to approve the agenda.

<i>Motion:</i> <u>El-Hajj</u>	<i>Burns</i> <u>Aye</u>	<i>El-Hajj</i> <u>Aye</u>
<i>Second</i> <u>Fox</u>	<i>Ryan</i> <u>Aye</u>	<i>Fox</i> <u>Aye</u>
<i>Vote:</i> <u>5-0</u>	<i>Levens-Craig</i> <u>Aye</u>	

**B. REPORTS AND PRESENTATIONS**

1. **Superintendent's Report**
  - 1.1. Developer Fees Collection Report
  - 1.2. Use of Facilities Report
  - 1.3. Enrollment Report
  - 1.4. Schedule of Upcoming Events

Superintendent Pierce shared pictures of the first iPad rollout for the 2015-16 school year. She shared the student's excitement when receiving their device. Superintendent Pierce mentioned the first iPad rollout was successful and commended the staff for their hard work in making it a seamless process.

**2. Spotlight: SBAC Spring 2015 Baseline Data**

Superintendent Pierce shared Santee School District outscored other East County school districts; and similar size Districts throughout San Diego County. However, staff would continue to work on getting all students to meet and/or exceed performance levels. Superintendent Pierce mentioned the presentation would include review of scores, availability of instructional material for students and teachers, and review a plan for improvement.

Dr. Stephanie Pierce, Assistant Superintendent of Educational Services, mentioned Bonner Montler, Coordinator of Assessment & English Language Coordinator, would present the overall District assessment. Dr. S. Pierce mentioned Mr. Montler would review a cycle of inquiry that is

being presented to Principals and teachers to see the areas in which students are succeeding and understand the areas of curriculum, instruction, and assessment where improvement is needed to make sure every student is meeting and/or exceeding performance levels.

Mr. Montler shared the preparation for the SBAC testing has been ongoing for two years. He mentioned it had been a great to have all the staff members come together and deliver a great execution of the first SBAC testing. Mr. Montler expressed his gratitude towards the Technology department for their hard work in making sure the District was prepared for execution of the assessment.

He shared the following statistics:

- 3.6 Million students in California took the Smarter balanced assessments
- 4,146 students in Santee School District completed the Assessments
- Test was based on new, more challenging academic standards
- Standards are designed for college and career readiness
- SBAC includes a wider variety of question types
- High depth of knowledge questioning
- Computer adaptive test
- Test raises the academic bar for all students

Mr. Montler provided an overview of the Student Score Report; which showed how the State is reporting student results in English Language Arts/Literacy and Mathematics. He explained the Student Score Report also included information and explanation of the new assessment and a detailed breakdown on the students' assessment results.

Mr. Montler provided an overview of District participation rates. He pointed out Santee School District was second in the percentage of students tested in ELA and Mathematics. Mr. Montler shared comparisons from other San Diego County Districts on the percent of students meeting or exceeding standards in English-Language Arts and Mathematics by grade-level. These showed Santee School District students in 3<sup>rd</sup> – 5<sup>th</sup> grade were among the top performers County-wide, all above the county average; 7<sup>th</sup> and 8<sup>th</sup> grade performed among the top across the County; 3<sup>rd</sup> and 4<sup>th</sup> grade out-performed the County average in math; and 7<sup>th</sup> & 8<sup>th</sup> Grade topped the County average in mathematics.

He shared the District's next steps include learning from the data. This would include conducting a full analysis of CAASPP; discovering the key issues or questions; investigate relevant resources; developing action plans and goals; and carrying out plans and collecting of quantitative data throughout the year. Mr. Montler made reference to the District's Cycle of Inquiry; which consists of five components: Analyze Data; Frame or Reframe Key Issues or Questions; Investigate Literature and Field Expertise; Develop and Tune Action Plan; and Carry Out Strategies and Collect Data.

Mr. Montler shared SchoolNet is a powerful tool to analyze data. SchoolNet provides all teachers with an overall snapshot of student performance on key assessments. He provided an overview of the teacher and student instructional materials which includes California core standards in ELA and mathematics, California State frameworks in ELA and mathematics; Santee School District curriculum guides in ELA and mathematics; Santee School District units of study in ELA and mathematics; Smarter Balanced digital library for ELA and mathematics; Lucy Calkins writing program; Achieve 3000: reading and writing at each child's lexile level; Dreambox: interactive, adaptive, personalized learning of mathematics; a variety of online resources: Edmodo, Book Creator, Schoolnet: assessment, reporting, and instructional management tool; and iPads provide personalized learning, empower students, and application of learning.

Mr. Montler provided an overview of the SMART Goals for Improving Student Learning. He shared this is the fourth component in the Cycle of Inquiry. He explained these are designed at the site-level and carried out throughout the year. SMART Goals for Improving Student Learning components include: Subject Area; Claim and Assessment Target; SMART Goals; Instructional Strategies; Materials/Resources Needed; Evidence of Learning; and a Reflection on Learnings and Next Steps.

Evidence of Learning and Data Sources include:

- Student Work in ELA and mathematics
- Smarter Balanced Interim ELA and Math Assessments
- District English Language Arts Performance Tasks
- BAS Reading Assessment
- Teacher Created Classroom and Common Assessments
- Formative Assessment in ELA and Math
- Achieve 3000: Reading
- Dreambox Learning: Math

President Burns expressed his gratitude towards Mr. Montler for all his hard work in making sure information was ready and available for Principals upon their return from summer break.

### C. PUBLIC COMMUNICATION

President Burns invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

### D. CONSENT ITEMS

President Burns invited comments from the public on any item listed under Consent.

- 1.1. **Approval of Minutes**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Expenditure Warrants**
- 2.3. **Approval/Ratification of Purchase Orders**
- 2.4. **Approval/Ratification of Revolving Cash Report**
- 2.5. **Approval of Consultants and General Service Providers**
- 2.6. **Approval of Microsoft Funded Partner Services Agreement for Proof of Concept for Microsoft Internet Explorer 11 Deployment and Support**
- 2.7. **Approval of Microsoft Funded Partner Services Agreement for Proof of Concept for Microsoft Windows 10 Deployment and Support**
- 2.8. **Authorization to Use the CUPCCAC Bidding Process to Obtain Pricing for Flooring Replacement at the District Office – *pulled for separate consideration***
- 2.9. **Approval to Purchase New Systems Furniture for Certain Work Stations in the District Office – *pulled for separate consideration***
- 3.1. **Personnel, Regular**
- 3.2. **Approval to Increase Work Hours for Identified Classified Non-Management Positions**
- 3.3. **Approval of Various Short Term Positions**
- 3.4. **Approval of Memorandum of Understanding with San Diego Youth Services (SDYS) for the HERE Now Program**
- 4.1. **Approval of Amended Nonpublic Agency Master Contract with Advantage on Call, LLC for Speech Therapy**

It was moved and seconded to approve Consent Items; with the exception of Items D.2.8 Authorization to Use the CUPCCAC Bidding Process to Obtain Pricing for Flooring Replacement at the District Office; and D.2.9. Approval to Purchase New Systems Furniture for Certain Work Stations in the District Office, which were pulled for separate consideration.

<b>Motion:</b>	<u>Fox</u>	<b>Burns</b>	<u>Aye</u>	<b>El-Hajj</b>	<u>Aye</u>
<b>Second</b>	<u>Ryan</u>	<b>Ryan</b>	<u>Aye</u>	<b>Fox</b>	<u>Aye</u>
<b>Vote:</b>	<u>5-0</u>	<b>Levens-Craig</b>	<u>Aye</u>		

2.8. **Authorization to Use the CUPCCAC Bidding Process to Obtain Pricing for Flooring Replacement at the District Office**

2.9. **Approval to Purchase New Systems Furniture for Certain Work Stations in the District Office**

Member Ryan inquired on where Items 2.8 and 2.9 were on the renovation projects timeline. Mr. Christensen explained this was part of Phase 3 which included recarpeting, flooring asbestos

removal, and systems furniture. He mentioned Item 2.8 was for authorization to use the CUPCCAC bidding process for flooring replacement; and explained this item would be brought back for Board approval. He clarified Item 2.9 was for approval to purchase new systems furniture at an estimated cost of \$55,000. Mr. Christensen explained the current carpet was over 30 years old and a trip hazard; once the flooring is removed the tile underneath would have to be abated due to asbestos; and the current furniture is not conducive to re-assembly. It was moved by Member Fox to approve Item 2.8. Authorization to Use the CUPCCAC Bidding Process to Obtain Pricing for Flooring Replacement at the District Office and Item 2.9. Approval to Purchase New Systems Furniture for Certain Work Stations in the District Office.

<i>Motion:</i>	<u>Fox</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second</i>	<u>El-Hajj</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

#### E. DISCUSSION AND/OR ACTION ITEMS

President Burns invited comments from the public on any item listed under Discussion and/or Action.

##### Human Resources/Pupil Services

###### 1.1. Granting Tenure to Eligible Certificated Employees

Tim Larson, Assistant Superintendent, requested the Board's approval to grant tenure to Anissa Bailey, Renee Steel, and Stephen Whittaker. President Burns mentioned granting tenure to teachers is one of the highlights of being a Board member and sharing such a milestone. Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second</i>	<u>Levens-Craig</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

###### 1.2. Acceptance of 2014-15 School Program Services Year End Report

Tim Larson, explained the Pupil Services department provides an annual year-end report on various aspects of the District's student population. He expressed his gratitude towards Sue Sarmiento for her hard work in gathering the data and compiling the report.

Mr. Larson highlighted some areas of the report and made reference to the Special Education statistics. In 2014-15, there were 206 students in mild/moderate special day classes; 84 in mild/severe special day classes; 341 students received resource specialist instruction; 233 received speech and language instruction, of which 7 were deaf and hard of hearing/hard of hearing with speech. He mentioned there were a total of 1,144 students on interdistrict permits from other Districts and 268 leaving the District on Interdistrict transfers; for a net difference of 876 students. This was an increase of 76 students from the prior year. Mr. Larson shared the Independent Study Contracts data. He mentioned the District collected 92% of independent study homework assignments in 2014-15; to allow for the District to claim average daily attendance for absences consisting of five or more consecutive days. Mr. Larson explained an increase in habitual truancy was due to all students eligible to receive a letter are now being included in the count – not just the ones that actually received a letter. He explained the inception of the District Attendance Review Team (DART). Mr. Larson mentioned these will be very similar to Administrative Reviews, but for attendance. Member El-Hajj inquired on the language on the letters. She asked if the District was sensitive to students who are absent due to medical issues. Mr. Larson explained the District is sensitive to various matters. In 2014-15 there were 444 total days of suspension amongst 234 students; a decrease from prior years. Mr. Larson reviewed the number of suspensions, administrative reviews, expulsion hearings, suspended expulsions, and expulsions. Member Ryan mentioned being proud at the fact that Santee School District does not expel students. Mr. Larson ended his report by providing suicide risk notifications for 2014-15 and comparisons since 2011-12.

He mentioned the data on the report is used for the development of the Local Control Accountability Plan (LCAP). President Burns asked if the information was posted on the website.

Mr. Larson mentioned the information was posted online. The Board asked that the information be shared with the Mayor, City Manager, and City Council. Member El-Hajj moved approval.

<i>Motion:</i>	<u>El-Hajj</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

**Business Services**

**2.1. Potential Restructuring of Long Term Debt**

Mr. Christensen mentioned that a workshop in August, the Board was presented with various options to reduce the overall costs of long-term debt. In order to continue the process of researching options, Administration was seeking direction from the Board on parameters and tolerances related to these options. Mr. Christensen provided a summary of options for the 2008 COPs Refunding, Series A Current Interest Bonds (CIB) Refunding, CABs Refunding, and GO Bond Reauthorization.

He explained there were several options for 2008 COPs refunding. These included refunding COPs to lower-annual payments, refunding COPs to reduce term of debt by 5 years, or refunding with a mixture of lower annual payments and reduced term. Mr. Christensen explained refunding the Series A CIBs would result in an approximate saving of \$2 million to taxpayers. CABs refunding consisted of three options. Option A included refunding 7% of CABs for a taxpayer savings of approximately \$2 million; Option B included refunding Bank Qualified/Bank Owned CABs up to 55%, with taxpayer savings up to \$36 million, but with a tax rate increase per \$100,000 of assessed value; or a combination of Options A and B. Options for GO Bond reauthorization included asking the voters to reauthorize \$15 million of unissued GO Bonds in 2016 or 2020 by increasing tax rates. Mr. Christensen mentioned Dale Scott, of Dale Scott and Company, was in the audience to address questions. Member Ryan mentioned Lani Lutar, former Executive Director of the San Diego County Taxpayers Association, was also in attendance with Mr. Scott.

The Board discussed the options for the 2008 COP refunding and determined reducing the term of debt to be the best option. Member Levens-Craig motioned to allow Administration to pursue Reducing Term of Debt for the 2008 COPs; which would result in a savings of approximately \$10 million for the general fund by reducing the number of years on the life of the certificates by five years. Member Levens-Craig moved approval.

<i>Motion:</i>	<u>Levens-Craig</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

Upon discussion, the Board asked Administration to pursue Refunding Series A CIBs for approximately \$2 million in taxpayer savings. Member Levens-Craig moved approval.

<i>Motion:</i>	<u>Levens-Craig</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second</i>	<u>Ryan</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

Mr. Scott addressed some questions and concerns from the Board on the refunding options for CABs. Options included refunding 7% of CABs for a taxpayer savings of approximately \$2 million and/or refunding Bank Qualified/Bank Owned CABs up to 55% with taxpayer savings up to \$36 million, but with a tax rate increase per \$100,000 of assessed value. The Board asked Ms. Lutar for her opinion based on her experience in working with the San Diego County Taxpayers Association. Ms. Lutar reiterated she was no longer employed by the Taxpayers Association, but currently serves on their Board of Directors. She shared there was another San Diego school district in a similar situation, as Santee School District, that presented a proposal and asked for assistance from the San Diego Taxpayers Association. Ms. Lutar explained their proposal was discussed at a committee level, then presented to the executive committee, and eventually it was presented to the Board of Directors. She shared Richard Rider, with San Diego Tax Fighters, was

supportive of their proposal. Mr. Rider understood the benefit of a short term tax increase on current homeowners to balance the intergenerational equity issue and long-term savings. The Taxpayers Association was also supportive of their proposal. However, for unknown reasons, the school district chose not to move forward with CABs refunding.

Members Levens-Craig inquired on a cost and/or process for seeking the support of the Taxpayers Association. Ms. Lutar explained there was no cost but there was a process involved that could take a minimum of four to six weeks. If the issue is time sensitive, there are ways to expedite the process. Member Levens-Craig inquired on the benefit of having the support of the Taxpayers Association. Ms. Lutar explained that from a policy perspective, the Association found value in the intergenerational equity. Mr. Scott mentioned it is also an added benefit of having an independent party assess the proposal. Upon discussion, the Board agreed that Administration pursue a combination of options A and B with a maximum of a \$20 annual increase to the average taxpayer. Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

The Board discussed the options for the GO Bond reauthorization and asked that they receive a list of proposed projects for reassessment; as some of the proposed projects would no longer be beneficial and/or required due to demographic changes within the District. At this time, the Board agreed the GO Bonds would not be considered for reauthorization; and would meet to reassess the proposed projects.

The Board extended their gratitude towards Mr. Scott and Ms. Lutar for their assistance and attendance at the meeting.

### **Superintendent**

#### **3.1. Adoption of Resolution No. 1516-08 for Week of the School Administrator**

Superintendent Pierce recognized the importance of educational leadership at the schools and presented for Board consideration, a resolution to declare October 12-16 as the week of the school administrator. Member Levens-Craig moved to adopt Resolution No. 1516-08 declaring the week of October 12-16 as Week of the School Administrator.

<i>Motion:</i>	<u>Levens-Craig</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second</i>	<u>El-Hajj</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

### **F. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS**

Tim Larson reported filling a total of 57 certificated positions be either in-house movement and/or external job postings. He explained the enrollment was consistent in the classes that were added at Pepper Drive, Carlton Oaks, Chet F. Harritt, and PRIDE Academy. Mr. Larson shared the total of combination classes and added the 7/8 combination classes had been dissolved at each site that requested not to have these combination classes. He explained the Principals have met with affected teachers to discuss the implications and changes were made through full agreement with the teachers involved. Mr. Larson mentioned enrollment has been steady and the District enrollment has increased by approximately 230 students.

Member Levens-Craig shared attending back to school nights at Cajon Park and Pepper Drive. She mentioned being a lot of parent participation at both schools despite the rain. Member Levens-Craig discussed participating in a CSBA webcast and would share notes with the Board. She also mentioned reading the article in the Union Tribune on SBAC testing and feeling the information was very contradictory.

President Burns thanked Administration and staff for a smooth start to a great school year.

**G. CLOSED SESSION**

President Burns announced that the Board would meet in closed session for:

1. Public Employee Discipline/Dismissal/Release (Gov't Code § 54957)
2. Conference with Labor Negotiator (Gov't Code § 54957.6)  
*Agency Negotiators: Karl Christensen, Assistant Superintendent; and  
Tim Larson, Assistant Superintendent*  
*Employee Organization: Santee Teachers Association*
3. Conference with Labor Negotiator (Gov't Code § 54957.6)  
*Agency Negotiators: Karl Christensen, Assistant Superintendent; and  
Tim Larson, Assistant Superintendent*  
*Employee Organization: Classified School Employees Association*
4. Conference with Real Property Negotiators (Gov't Code § 54956.8)  
*Property:*
  - *Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as Renzulli site)*
  - *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)**Agency Negotiator: Karl Christensen, Assistant Superintendent*
5. Public Employee Performance Evaluation (Gov't Section § 54957)  
*Superintendent*

The Board entered closed session at 8:29 p.m.

**H. RECONVENE TO PUBLIC SESSION**

The Board reconvened to public session at 9:50 p.m. No action was reported.

**I. ADJOURNMENT**

With no further business, the regular meeting of September 15, 2015 adjourned at 9:50 p.m.

  
Elana Levens-Craig, Clerk

  
Cathy A. Pierce, Ed.D., Secretary